

SUPER SUMMER 2018 STUDENT LEADERSHIP CAMP



super summer_{ok}

CHURCH REGISTRATION PACKET

YOUTH PASTOR/YOUTH LEADER CHECK LIST

ATTACH THIS SHEET TO **ALL** YOUR SUPER SUMMER REGISTRATION FORMS AND RETURN TO THE SUPER SUMMER OFFICE **WITH** YOUR CHURCH CHECK ON OR BEFORE MAY 4th TO AVOID A LATE FEE!

MAIL ALL FORMS TO: Super Summer Oklahoma, Inc. 609 NE 21st Moore, OK 73160

Please initial each item on the line to the left to signify you have completed that particular item on the check list!

_____ I have read and will adhere to Super Summer policies and procedures provided in this packet

_____ Church Contact Sheet is complete

_____ Church Check payable to Super Summer Oklahoma, Inc. for Total amount

_____ Rooming List is complete (1 list for boys and 1 list for girls)

All Registration Forms are Complete

_____ Medical information is complete for each application
(Copy of insurance card is attached to student registration page)

_____ Student Health History Forms for each student

_____ Signatures are complete for application (student, parent, minister)

_____ Student and Team Leader Applications have been completed

_____ Exec Staff & Team Leader Background statement of compliance

_____ Church Agreement

_____ Financial Page

ALL CHURCH REGISTRATIONS MUST BE POSTMARKED OR RECEIVED BY MAY 25TH IN ORDER TO ATTEND CAMP

ALL REQUESTS MUST BE MADE WITH ORIGINAL PACKET

Putting your packet together

1. Church Contact Page
2. Leader Check List
3. Background Check Compliance Form
4. Rooming List (1 list for Boys and 1 list for Girls)
5. Exec Staff Forms
6. TL Registration w/interviews
7. Student Registrations – each student's registration packet should be paper clipped together.
 - Registration form with copy of insurance card stapled together
 - Student application run front and back or staple together
 - Health History Form

Super Summer Registration and Procedures

The following information is to answer your questions about the registration process. If you have any further questions, do not hesitate to call Ronda Sissons at 405-503-1100. Because space is limited, get your Registration Packet (**complete with all forms and money**) in to the Super Summer Office as soon as possible. Once a week is full, registration will be closed. **Please make sure the students you register are going to attend.**

A FEW SIMPLE RULES

1. All students must attend the entire week of activities.
2. There is absolutely no leaving the campus for any reason (except a medical emergency and accompanied by SS staff) during the week.
3. Absolutely no drugs, tobacco, or alcohol of any kind will be allowed. Any student found possessing such items will be sent home immediately at parents' expense.
4. Students should come with teachable spirits, willing hearts, and smiles on their faces.
5. Students must attend all class sessions, break-out sessions and worship services.
6. Students must follow all on campus rules and expectations.
7. Every church must have an **ON CAMPUS Contact Person** in case of a student emergency from their church. This can be exec. staff, team leader, dorm parent, etc.
8. Students will be responsible for all lost or misplaced keys (\$50.00) upon checkout on Friday.

FINANCIAL INFORMATION

The registration fee includes lodging, meals, materials, program costs and complete use of the OBU facilities. Students should plan to bring extra spending money for CDs, soft drinks, snacks, souvenirs, etc. The fees for Super Summer are as follows: \$205.00 per Student - \$185.00 per Team Leader - \$155.00 per Executive Staff
Make checks payable to Super Summer OK

REFUND POLICY

Full refund – if in writing/email by the Friday **before** your week of camp (except late fees)
Partial refund – for drops during TL weekend and Monday no-shows

SCHOOL REIMBURSEMENT POLICY

To receive the School Reimbursement, all forms and receipts must be in by June 30. **Each school will only receive one reimbursement check written to a church.**

Super Summer Dress Code

Super Summer exist to inspire and equip students as Kingdom-minded leaders. With that in mind, we expect the students and leaders to dress with modesty.

Shorts- 5-inch inseam or longer, Skirts and dresses- 4 inches from the knee, Tank tops- cover the shoulders and no gaping armholes

2018 Summer trends to avoid

*T-shirts longer than your shorts *Visible undergarments *Tight fitting apparel *Rips in shorts and jeans that are higher than the 5-inche inseam rule

DATES FOR REGISTRATION

Registration for Oklahoma churches opens Friday, March 30, 2018, and Friday, April 6, 2018, for out-of-state churches. (*Out-of-state churches must be approved by the Super Summer Director and Board.*) Registration closes May 25, 2018, or when each week is full. All monies and forms must be postmarked by May 4th to avoid late fees. **ANY PACKET POSTMARKED AFTER MAY 4th MUST PAY A LATE FEE OF \$25 PER STUDENT.** All church registration materials in their entirety must be received no later than **Friday, May 25th**. Your church will be registered only if your Registration Packet is complete with the following: Check list, all student and staff forms, student and team leader interviews, exec. staff and team leader background check forms, room assignments, Church Contact Sheet and payment in FULL. We operate on a first come, first serve basis. **If your packet is incomplete, your church all items have been**

will not be registered until

REGISTRATION FORMS

Please see that each camper's registration form is completed, properly signed by parent/guardian and is legible. **Please make sure the forms are not printed on the backs of any pages and the paperwork is stapled correctly in order for the paperwork to be distributed correctly.** Each registration form must be accompanied with the Student Interview. PLEASE NOTE: The Student Application, Team Leader Application and Team Leader and Executive Staff background forms are absolutely mandatory. **Each Youth Pastor or Youth Leader takes full responsibility for the students they send.**

The copy of the insurance card is required because if a student has to have medical attention the medical institution must see the card. Information from the card isn't enough.

TEAM LEADER INFORMATION

Our Team Leaders are a vital part of Super Summer and must attend Team Leader training weekend (Saturday and Sunday before their camp week). They serve as encouragers, discussion leaders, friends and dorm supervisors to a group of 10 to 12 students. During the week, Team Leaders become a small group leader to our students and minister to each student. This assignment demands a spiritually mature and growing person. **Make sure the people you send are above reproach, walking with God and of good moral character.**

CHURCH REQUIREMENTS

Each church sending students **must** provide Team Leaders. The formula for numbers is based on one (1) Team Leader for every seven (7) students. [i.e.: 1 to 7 students requires 1 Team Leader; 8 to 14 students requires 2 Team Leaders etc.]

PLEASE NOTE: If for some reason you cannot find a Team Leader for your group, YOU MUST STILL PAY FOR THE REQUIRED NUMBER OF TEAMLEADERS REGISTRATION. Work very hard to meet the 1 to 7 ratio. This is vital to our success. **Exec Staff persons do not count toward the ratio.**

Attendance

All persons should arrive during the registration times. (Exec./TLs on Saturday and students on Monday.) **For emergency and extenuating circumstances please contact the Super Summer Director, Chris Gulley: cgulley@nwbc.tv**

TEAM LEADER REQUIREMENTS

1. Be recommended by their Pastor/Youth Pastor
2. Be a spiritually mature/growing person who has been out of high school at least one year at the start of Super Summer
3. Be a happy, positive person
4. Have a heart for young people and be willing to invest his/her life in the lives of students
5. Obey the rules of Super Summer
6. Be willing to lead in small group discussions following large group teaching
7. Attend the Team Leader Training Weekend the Saturday, Sunday and Monday before Super Summer begins. The dates for the Team Leader Training are as follows:

Week 1 – Saturday, June 2 – Monday, June 4

Week 2 – Saturday, June 9 – Monday, June 11

Week 3 – Saturday, June 16 – Monday, June 18

MANDATORY: All Team Leaders should check in at the Geiger Center by 12:00pm on the Saturday of Team Leader Weekend. Week 1 Saturday, June 2nd, Week 2 Saturday, June 9th, and Week 3 Saturday, June 16th. Room assignments and schedules will be given at that time. Team Leaders must stay on campus and carry out all assigned responsibilities until Friday afternoon of their respective week.

SCHOOL INFORMATION

Red School - For all students entering 8th Grade in the fall of 2018

Blue School - For all students entering 9th Grade in the fall of 2018

Orange School - For all students entering 10th Grade in the fall of 2018

Yellow School - For all students entering 11th Grade in the fall of 2018

Green School - For all students entering 12th Grade in the fall of 2018

Silver School - For those just graduating high school in the spring of 2018

Super Summer OK
609 NE 21st
Oklahoma City, OK 73160
Chris Gulley, Super Summer Director
CGulley@nwbc.tv



Dear Pastor,

Thank you for your interest in the support of Super Summer Oklahoma. Since 1986 our goal and purpose has been to provide training to youth pastors and leadership students in the areas of evangelism, discipleship and leadership skills. Because of this, our camp is structured differently than other camps and is designed for a specific type of student. It also requires that we have a specific time of training for anyone in a leadership role to insure everyone understands their part of the mission for the week. We understand the inconvenience this can bring to your church and because of that, we take seriously the responsibility of using that time wisely. That is why we also want to take the time to tell you our purpose and goal of our Team Leader Weekend planning time.

Our belief is by equipping the top leaders in your student ministry, they will be in a position to make a significant impact in the life of your church. In order to do this, we ask that only leadership students be allowed to attend. To help with this, we have set guidelines that can be used to help evaluate a student's readiness concerning attending Super Summer. **During the required interview process** (conducted by the Youth Pastor or Leader), the following criteria should be taken into consideration.

1. Has made a commitment to follow Jesus
2. Has an active devotional life
3. Regularly attends and supports youth ministry events at their home church
4. Is an active leader in their total student ministry
5. Has a positive witness/testimony outside of church and with their family
6. Expresses a willingness to share their faith with their peers

Our second belief is that Super Summer should provide training and spiritual renewal for the leadership involved. This includes youth pastors and volunteer leaders who will be in direct contact with students during the week. Our purpose for team leader weekend is to allow time for the teaching teams to come together as a family while they are learning about their specific responsibilities. One of the great strengths of Super Summer is the interaction in the small group discussion times that are held after each large group teaching session. It is imperative that these small group leaders be adequately prepared to facilitate small groups. We have also found that there is a great need for spiritual renewal and reflection in the lives of our leadership staff before they are called on to pour themselves out into the lives of the students. This is a major emphasis of our team leader weekend which culminates with a consecration service. Because of this, we have come to the conclusion that the team leader weekend, which is held the Saturday and Sunday before the week of camp is a **required event**. It is virtually impossible for someone to miss this weekend and be in step with or prepared to meet the needs of the students you will be sending.

Again, we want to say thank you for your support of student ministry in your church and in our state. Should you have any other questions, concerns or need more information about Super Summer Oklahoma, feel free to contact our director at the number or email listed at the top of this letter.

In Christ,
Super Summer Oklahoma Board of Directors

CHURCH CONTACT/AGREEMENT

Church Name _____ Week attending: 1 2 3

Church Address _____ Church Phone (____) _____

City _____ State _____ Zip _____

Church Contact before camp _____

Email Address _____ Phone _____

On Campus Contact Person _____ Cell Phone _____

(All churches are required to have an on ground contact person who attends camp)

Contact Person is: Student Minister Adult Sponsor Other _____

AGREEMENT

- Students selected for Super Summer have been through our church's interview process meeting the Super Summer criteria and our church's requirements to attend Super Summer.
- Team Leaders that are representing our church are adults that are spiritually mature and will be an asset to Super Summer Oklahoma by modeling Christian leadership and investing in the lives of the Super Summer campers.
- All persons attending Super Summer will attend camp all week. We understand that Super Summer is not a come and go camp. If extenuating circumstances arise, we will contact Super Summer to discuss the circumstances.
- Executive Staff members and Team Leaders will attend Team Leader Weekend. We understand that they need to be on campus for training on Saturday and Sunday.
- Our church is **providing an adult** (Exec. Staff, Team Leader or Office Staff) to serve as our church's contact person. They **will be at camp** on campus all week with our students.
- We recognize that our church is attending camp with Super Summer Oklahoma. Therefore, we must communicate with Super Summer if extenuating circumstances or problems arise. We understand that Super Summer is ultimately responsible for the people that attend Super Summer.
- Our church's COMPLETE church registration is due by May 4th in order to avoid late fees. Incomplete registration packets will not be processed until all items have been received.
- Super Summer Church Registration closes on Friday, May 25th or when a week is full.
- All registration forms have been checked for accuracy and are complete. Our registration packet has been put together in order to assist with the registration process.

Youth Pastor or Church Representative

Date

Pastor

Date

Super Summer Fees

Number of Students _____ x \$205.00 = _____

Number of Team Leaders attending from your church _____ x \$185.00 = _____

TL Registration Included
 TL Registration will be submitted soon

If you do not meet the required Team Leaders per ratio (see below) please add fee for each needed. _____ x \$185.00 = _____

Number of Exec. Staff (Deans, Asst. Deans, TLCs, SC, Music, Office, etc) _____ x \$155.00 = _____

Sub-Total \$ _____

If postmarked after May 4, 2018, add Late Fee of \$25 per student

_____ \$ _____
 (# of Students)

TOTAL \$ _____

Team Leader Ratio
 1-7 Students = 1 TL
 8-14 Students = 2 TL
 15-21 Students = 3 TL
 22-28 Students = 4 TL
 29-35 Students = 5 TL
 36-42 Students = 6 TL
 etc...
Exec. Staff do not count toward TL ratio

FOR SUPER SUMMER OFFICE USE ONLY

PAYMENT
 CHECK # _____ \$ _____
 CASH _____



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Super Summer Oklahoma Background Check Statement of Compliance

The volunteering Adult Sponsors named below are known to the staff or recognized leadership of the participating church and the church knows of no reason why any should not serve as a sponsor for children and youth under the age of eighteen (18).

The participating church warrants that it has used _____ to perform nationwide criminal
(Name of Company)

background checks that include a check of the National Registry of Sex Offenders on all Adult Sponsors. The participating church warrants it has run these checks within the last 18 months (from date of camp) and further verifies that it has brought no Adult Sponsor not listed on this form.

Names of all Adult Sponsors:

- | | |
|-----------|-----------|
| 1. _____ | 11. _____ |
| 2. _____ | 12. _____ |
| 3. _____ | 13. _____ |
| 4. _____ | 14. _____ |
| 5. _____ | 15. _____ |
| 6. _____ | 16. _____ |
| 7. _____ | 17. _____ |
| 8. _____ | 18. _____ |
| 9. _____ | 19. _____ |
| 10. _____ | 20. _____ |

Church Name: _____ Phone #: _____

Address: _____ City: _____ ST _____ ZIP _____

Youth Pastor/Lead Sponsor Signature Name Printed Date

ROOMMATE PREFERENCE FORM – BOYS
PLEASE ONLY SUBMIT 1 BOYS HOUSING LIST PER CHURCH

Super Summer will seek to assign roommates as desired. However, there is no guarantee that this can be accomplished. Registration or changes after original packet has been submitted may not be honored. The final decision for roommates is up to the Super Summer office.

PLEASE INDICATE SCHOOL COLOR BESIDE STUDENT'S NAME

Name	School Color	Name	School Color
1. _____		1. _____	
2. _____		2. _____	
1. _____		1. _____	
2. _____		2. _____	
1. _____		1. _____	
2. _____		2. _____	
1. _____		1. _____	
2. _____		2. _____	
1. _____		1. _____	
2. _____		2. _____	
1. _____		1. _____	
2. _____		2. _____	

THIS FORM MUST BE RETURNED WITH THE REGISTRATION FORMS

Team Leaders and Students will not be roomed together (except in extenuating circumstances or housed in an apartment where TL must have room by themselves)
TLs will be housed by schools (probably not with TLs from their church)

ROOMMATE PREFERENCE FORM – GIRLS
PLEASE ONLY SUBMIT 1 GIRLS HOUSING LIST PER CHURCH

Super Summer will seek to assign roommates as desired. However, there is no guarantee that this can be accomplished. Registration or changes after original packet has been submitted may not be honored. The final decision for roommates is up to the Super Summer office.

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Name	School Color	Name	School Color
1. _____		1. _____	
2. _____		2. _____	
1. _____		1. _____	
2. _____		2. _____	
1. _____		1. _____	
2. _____		2. _____	
1. _____		1. _____	
2. _____		2. _____	
1. _____		1. _____	
2. _____		2. _____	
1. _____		1. _____	
2. _____		2. _____	
1. _____		1. _____	
2. _____		2. _____	

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